

Agenda

Audit and governance committee

Date: **Tuesday 24 September 2019**

Time: **10.00 am**

Place: **Council Chamber, Shire Hall, St. Peter's Square,
Hereford, HR1 2HX**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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Agenda for the meeting of the Audit and governance committee

Membership

Chairperson **Councillor Nigel Shaw**
Vice-Chairperson **Councillor Christy Bolderson**

Councillor Dave Boulter
Councillor Peter Jinman
Councillor Bob Matthews
Councillor Diana Toynbee
Councillor Yolande Watson

Agenda

		Pages
THE PUBLIC RIGHTS TO INFORMATION AND ATTENDANCE AT MEETINGS		
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	NAMED SUBSTITUTES (IF ANY) To receive details of members nominated to attend the meeting in place of a member of the committee.	
3.	DECLARATIONS OF INTEREST To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.	
4.	MINUTES To approve and sign the minutes of the meeting held on 30 July 2019.	9 - 20
5.	QUESTIONS FROM MEMBERS OF THE PUBLIC To receive questions from members of the public. <i>Deadline for receipt of questions is 5.00 pm on 18 September 2019 (3 clear working days from date of meeting).</i> <i>Accepted questions and answers will be published as a supplement prior to the meeting.</i>	
6.	QUESTIONS FROM COUNCILLORS To receive any questions from councillors. <i>Deadline for receipt of questions is 5.00 pm on 18 September 2019 (3 clear working days from date of meeting).</i> <i>Accepted questions and answers will be published as a supplement prior to the meeting.</i>	
7.	ANNUAL REPORT ON CODE OF CONDUCT To enable the committee to be assured that high standards of conduct continue to be promoted and maintained. To provide an overview of how the arrangements for dealing with complaints are working together with views from the latest standards panel sampling review.	21 - 54
8.	PROGRESS REPORT ON 2019/20 INTERNAL AUDIT PLAN To update members on the progress of internal audit work and to bring to their attention any key internal control issues arising from work recently completed.	55 - 90
9.	EXTERNAL AUDITORS REPORT To update the committee on the conclusion of the external audit work for 2018/19.	91 - 126

10.	2018/19 ADDITIONAL EXTERNAL AUDIT FEE	127 - 132
	For the committee to note the proposed additional external audit fee charge for work completed during the external audit of the 2018/19 statement of accounts and reaching a value for money conclusion.	
11.	NMITE PROGRESS REPORT	133 - 136
	To provide further assurance on the adequacy of the arrangements in regards of the risk framework on the measures the Council is taking as the accountable body for public money supporting the New Model in Technology & Engineering (NMiTE) and the milestone payments from the Department of Education (DfE).	
12.	ENERGY FROM WASTE (EFW) LOAN UPDATE	137 - 152
13.	WORK PROGRAMME UPDATE	153 - 158
	To provide an update on the work programme for the committee for 2019/20.	